



OFFICE OF THE DIRECTOR OF COLLEGE EDUCATION
KARACHI REGION, KARACHI
www.dcek.gos.pk
Ph# 021-99217487, Fax # 99217484

No. DCEK/Inspection/ 10549 /2015

Dated 12th August, 2015

To,

The Principals/ In-charge Principals,
Working under the Administrative
Control of this Directorate of Karachi region,
Karachi.

SUBJECT: REGULARITY/PUNCTUALITY OF TEACHING & NON TEACHING STAFF


It has been reported by public and other segments of society that the teaching & non-teaching staff is not observing punctuality in colleges. The head of concerned educational institutions are also not taking efforts to ensure punctuality of their own and those of teachers, students and other staff in their institutions, which is impelling in discipline and is affecting academic standard in education.

In view of the above It is hereby directed that:

- The observance of punctuality in colleges is the responsibility of College Principal.
- The Principal will report regularly regarding the attendance of staff.
- The doors of the colleges will be open and closed on scheduled time, as per decisions of Steering Committee meeting vide Notification No:SO (B&U) 09-3/2014, dated 6th March, 2014, that is:


1 st Shift MONDAY TO THURSDAY & SATURDAY	08:30 am to 02:00 pm (Friday 08:30 am to 12:00 am)
2 nd Shift MONDAY TO THURSDAY & SATURDAY	02:30 pm to 07:00 pm (Friday 02:30 pm to 5:30 pm)

In this regard you are therefore, directed to look in to matter personally and take necessary action, under intimation to this office


(PROF. INAM AHMED)
DIRECTOR OF COLLEGE EDUCATION
KARACHI REGION, KARACHI

Copy forwarded for information to:-

1. The P.S to Secretary Education & Literacy Department, Govt. of Sindh.
2. The Director General Colleges Sindh@ Karachi.


(PROF. INAM AHMED)
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